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For any further assistance, please  
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Date: 6 April 2023

Dear Resident

### **Martlett Court major works – update – Planning Committee**

I am writing to update you on a recent development that will affect the organising of major works to your home.

You may already be aware that an element of the works that we were looking at is the replacement of your windows. Initially we were looking to install timber windows but several residents have asked us to also consider installing UPVC windows. When this happens, and different parties have different opinions on what is best, decisions can be referred to Planning Committee. This is what has happened with the Martlett Court major works project that we are developing.

Please look out for correspondence from our colleagues in the Planning Department to tell you which committee will hear the Martlett Court proposals and give you the times. Residents can attend these committees.

The referral to Planning Committee will impact on the work that we need to do to get the project to site. I would like to apologise for the delay as I know many of you are keen to see work start as soon as possible.

We will write to you again when we know the committee's decision and have had a chance to assess the impact.

Yours sincerely,

**Ian Merriman** (for Lindsay Jenkins who is on leave)  
Resident Advocate Team Manager