



CITYWEST HOMES

**TO THE RESIDENTS AT
PADDINGTON GREEN BLOCKS**

Reply to:
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CityWest Homes
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10 September 2018

Dear Resident,

Major works planned for Paddington Green blocks next year (major works project ref. T160)

I am writing to provide an update in regards to the upcoming major works planned to your home. Your block is scheduled for work next year and it will be carried out by our term partnering contractor, Axis Europe.

Summary of the scope of work

The scope of works required may vary from block to block, however we anticipate the works to cover the following key elements:

- Balcony repair and replacement works
- Roof repairs or replacement depending on block
- Asphalt repairs to communal walkways
- Window repairs
- External repairs and decoration
- Internal communal area repairs and redecoration
- Emergency lighting and electrical works

Residents meeting – September 2018

We would like to invite you to a residents meeting to discuss the project. The purpose of the meeting is to provide you with information on what work is involved, how it may affect you and approximate timescales.

The CityWest Homes' project team and representatives from Axis Europe will be there to carry out short presentations and answer any questions you may have.

The meeting will take place on the evening of **Wednesday 26 September** at **CityWest Homes, West Area Service Centre, 155 Westbourne Terrace, London W2 6JX**. The meeting will start promptly at **6.30pm** and end at **8pm**.

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What can I do if I cannot make this event

If you are unable to attend the meeting, but have any queries about the planned works, please contact our Customer Services Team on 0800 358 3783 or alternatively email us at customerservices@cwh.org.uk. Please quote reference project T160.

The next steps

Following the update meeting Axis Europe will develop detailed plans for the delivery of the major work. This is called the Project Execution Plan. Once this plan is approved by CityWest Homes, we will publish it on our website.

When will the works start onsite

Please note that we anticipate starting work onsite in April 2019. Before work starts, Axis Europe will write to you to introduce their onsite team, their contact details, and invite you to a meet the contractor session.

More information

You can also get the latest information regarding this project on our website at www.cwh.org.uk/paddington-green-decorations-t160.

In the meantime, if you have any questions or comments, please do not hesitate to contact me on the above details.

Yours sincerely



Amoy Ing
Property Services Communications Team