



## City of Westminster

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Date: 9<sup>th</sup> September 2019

**Ref:** Major Works X253

Dear Lessee(s)

It has come to our attention that some leaseholders did not receive their Section 20 for Major Works contract X253. We have resent copies to the leaseholders that have come forward and told us they had not received them. Please can you inform us if you have not received the Section 20 and one will be sent to you as quickly as possible.

In light of this, we are extending our Observation period until Monday 30<sup>th</sup> September 2019. All observations should be raised by this day at the very latest.

Observations can be made by emailing [s20observations@westminster.gov.uk](mailto:s20observations@westminster.gov.uk) and titling the email 'X253 OBSERVATION' or by sending a letter to the above address.

A copy of Axis' plans has been uploaded to our website and available to view:  
[www.westminster.gov.uk/yourhousing/x253](http://www.westminster.gov.uk/yourhousing/x253).

Please note, not all appendices are published online. However, you can view a hard copy of all documents at Axis' Westminster office at 'The Roundhouse' on the Hallfield Estate, W2 6DZ (near the corner of Gloucester Terrace and Bishops Bridge Road). The office is open Monday to Friday 8:00AM to 5:00PM.

Yours Sincerely,

Jack Quainton  
**Leasehold Advisor**