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Ref: AA108

Dear

Scott Ellis Gardens and Bronwen Court - fire safety work (project AA108)

As part of our commitment to improving fire safety in your home we are planning on carrying out carry out fire safety works at Scott Ellis Gardens and Bronwen Court.

This letter includes important information about the planned work, the next steps and how to find out more information or ask questions.

What does the work include?

The work includes:

- Replacement or upgrade of tenant front entrance doors to ensure they are of a standard to stop the spread of fire for 30 minutes. Leaseholders will be offered an opt in for this work.
- Replacement or upgrade of communal fire doors.
- Fire stopping work to areas between homes to stop the spread of smoke or flames if there is a fire.

Full details of the project can be found online at www.westminster.gov.uk/yourhousing/AA108.



Online information session – 23 September 2020 at 11.00am

Although we cannot meet in the usual way, we are holding an online information session to give you a chance to speak to the project team and ask any questions that you may have.

The session will start with a short presentation at 11.00am, followed by a question and answer session. If you would like to attend this session please email dclancey@westminster.gov.uk or call 0800 358 3783 quoting reference AA108.

If you attend the session, please let me know if you have any questions and I will be happy to help.

What are the next steps?

Following the online session we will write to you with an updated frequently asked questions guide and will include the next steps and timescales for the work.

If you have any questions, please don't hesitate to contact me on 0800 358 3783 or housing.enquiries@westminster.gov.uk, quoting reference AA108.

Yours sincerely

Debbie Clancey
Property Services Communications Co-ordinator
Growth Planning and Housing