

Resident Name
Address
Town
County
Postcode

Date

Dear

Re: Pennyford Court– Scaffold Removal (Project **Insert No)**

I am pleased to tell you that we have started removing the scaffolding on your block.

Most of the scaffold will be removed apart from sections on the first lift, this will remain in place until the lateral mains (new cables) have been completed.

We will contact those of you that live on the ground floor with scaffold in their gardens to give you as much notice as possible for access so we can remove the remaining sections of scaffold.

The works started on Monday 21 August 2023 and our scaffolders will work between the hours of 8.00am – 4.00pm only.

Due to the nature of the work, we would like to advise residents that there may be some noise relating to this work, but we will do our best to keep this to a minimum wherever possible. We politely request that all residents ensure that windows are closed wherever possible during these works.

Scaffolding should only be accessed by United Living staff. Please ensure pets and children do not play beneath or attempt to climb the scaffold, as this could result in serious injury. Should you notice anyone on the scaffold outside of our working hours, please do not hesitate to call the police.

If you have any questions, please do not hesitate to contact me on the number below, Monday - Thursday, between 8.30am – 5.30pm and Friday between 8.30am - 4.30pm, or alternatively please email WCCenquiries@unitedliving.co.uk.

We would like to take this opportunity to apologise for any inconvenience and thank you in advance for your co-operation.

Yours sincerely,

Ashleigh
Project Administrator
United Living Property Services