

Westminster City Hall
64 Victoria Street
London SW1E 6QP

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Tel : 0800 358 3783

Date: 2 June 2023

Ref: T168b

Dear Leaseholder,

Russell House Major Works Project (T168b) - Cost Update

I am writing to offer you a one-to-one session with us to discuss recent findings relating to the major works costs.

Initially, the estimated cost for the project was £3,076,084. However, due to various factors such as construction related inflation, labour costs, price of raw materials, the revised estimated cost has now increased to £4,550,137.

This increased cost will inevitably impact the billing for leaseholders and cause concern for many of you.

To discuss the situation further and find a suitable solution, we are offering a one-to-one session for all leaseholders. The purpose of this meeting is to explain the reasons behind the cost increase, address any concerns or questions you may have, and to explore possible ways to mitigate the impact on leaseholders.

One-to-one session details:

We are offering a 30-minute slot on Tuesday 20th June, from 10am to 12pm and 4pm to 7pm at Churchill Gardens Estate. Please email Shah Alam at residentadvocates@westminster.gov.uk and reserve a slot by quoting **T168b Session** in the subject line.

In the session we will have a representative from our Leaseholder Operations Team, Resident Advocate and a Surveyor from the Asset Management Team.

Should you have any immediate concerns or questions before the meeting, please do not hesitate to contact us:

- Calling Westminster City Council Housing on **0800 358 3783** (freephone) - ask to speak to Shah Alam in the Resident Advocacy Team.
- Emailing residentadvocates@westminster.gov.uk, please quote reference '**project T168b**'.

Thank you for your attention to this matter, and we look forward to seeing you at the one-to-one session.

Yours sincerely

A handwritten signature in black ink, appearing to read "Shah Alam".

Shah Alam
Resident Advocate