



Westminster City Council  
64 Victoria Street  
London SW1V 6QP

Tel: 0800 3583783  
residentadvocate@westminster.gov  
Date: 3 August 2023

**Ref: AE105**

Dear resident

**RE. Planned major works to Blackstone House – roof replacement (Project AE105)**

**Invitation to Teams Meeting**

Further to my letter dated 16 June 2023. We are holding an online information session to those that were unable to attend the resident meeting on the 19 July 2023. We are holding a meeting to outline the works proposed, ask for your feedback, answer questions, and or address any concerns you may have. The meeting will be held on Teams, and the details are below:

**Meeting Details**

**Date:** 15 August 2023  
**Time:** 5:00-6:30pm

**Meeting ID:** 366 101 067 032  
**Passcode:** BmUhQx

**Or call in (audio only)**

[+44 20 3321 5213,569463767#](tel:+442033215213569463767) United Kingdom, London  
Phone Conference ID: 569 463 767#

**How to download the Teams app**

The meeting is being held using Microsoft Teams, if you do not have access already, you will need to download the app. The link address is <https://www.microsoft.com/en-gb/microsoft365/microsoft-teams/download-app>

**How to join the meeting**

If you would like to attend the meeting, contact me by email [residentadvocate@westminster.gov.uk](mailto:residentadvocate@westminster.gov.uk) and I will send you the link to the meeting.



## Get in touch

If you have any questions regarding the works, please contact the Resident Advocacy Team by:

- Calling Westminster City Council Housing on **0800 358 3783** (freephone) - ask to speak to Phuong Doan in the Resident Advocacy Team.
- Emailing [residentadvocates@westminster.gov.uk](mailto:residentadvocates@westminster.gov.uk), please quote reference '**project AE105**'.

Yours sincerely

A handwritten signature in black ink, appearing to be 'PD' with a long horizontal line extending to the right.

Phuong Doan  
Resident Advocate  
Growth, Planning and Housing