



Westminster City Hall
64 Victoria Street
London SW1E 6QP

Lindsay Jenkins

Tel: 0800 358 3783

Date: 6 September 2022

Ref: Martlett Court T154

Dear Resident

Re: Martlett Court Major Works (project T154) – Residents’ Meetings

We now have a confirmed venue for the evening meeting, see below.

Residents’ Meeting Details – Tuesday 13 September 2022

There have been some challenges along the way, however we feel we are now in a position to provide an update to residents, which will include design decisions, proposed dates and the communication plan, which will include the proposals for the Major Works Working Group which residents will be invited to join. Meetings have been arranged for Tuesday 13 September 2022. The details are below.

There will be a block-by-block walkabout during the day. This will give residents of each block a chance to talk to the teams about the specific works and concerns for their block. We will then hold a meeting in the evening for all residents, this meeting will incorporate any issues raised at the block walkabouts in case you have been unable to attend during the day. Also, if you are not able to attend any of the meetings, there will be notes provided after the meetings.

Block by block

Fletcher Buildings at 10am to 11am – meet in the courtyard

Beaumont Buildings 11.30am – 12.30pm – meet in the courtyard

Sheridan Buildings 1pm – 2pm – meet in the courtyard



Evening meeting – Church of Scotland, Russell Street 6.30pm

The meeting will be held in the Church of Scotland, Russell Street, London, WC2B 5EZ. The meeting will start promptly at 6.30pm until 8pm. The teams from United Living and Westminster City Council will be in attendance. If you are unable to attend but wish to join via Zoom, please let me know and I will send you the link.

Major works stages

Major works projects need a considerable amount of organising before they start. There are several stages that need to happen before the works start, including formal consultation with leaseholders via a Section 20 Notice of Estimate. We have produced a guide to major works to explain what to expect at each stage of a project, including our commitments to you and how you can help or get involved.

You can read the guide by visiting www.westminster.gov.uk/housing/major-works. If you would like a paper copy of this guide, please get in touch using the details below.

More information

If you would prefer to receive updates about these works via email, rather than post, please get in touch to ensure you are added to our email update list. Please be assured that your email will only be used for the purpose of updates about these works.

You can contact me by:

- Calling Westminster City Council Housing on **0800 358 3783** (freephone) - ask to speak to me in the Resident Advocacy Team.
- Emailing ljenkins1@westminster.gov.uk, please quote reference project Martlett Court T154.

We look forward to seeing you at the meeting on Tuesday 13 September.

Yours sincerely

Lindsay Jenkins
Resident Advocate
Growth, Planning and Housing