



City of Westminster

Brunel Estate
Westbourne Park Road
London
W2 5UL

Resident Advocate Team
Westminster City Council
64 Victoria Street
London
SW1E 6QP

Your Reference: X253 - Brunel Estate
Ventilation
Date: 17 June 2024

Dear Resident,

Survey Access Required – X253 - Brunel Estate Ventilation

Our contractors GEM is currently on the Brunel Estate carrying out surveys to the ventilation system serving your home.

GEM need to inspect system serving the ground floor properties where you live by carrying out a CCTV survey of the ventilation ducts.

The survey will help us develop a programme of works to enable the ventilation system to work to efficiently in the future and keep your home clear of excess moisture and damp. The surveys will also help us check the safety of the system and help stop the spread of fire and smoke from flat to flat.

The CCTV survey will take place on the following dates:

Dates:

- **Monday 1 July 2024**
- **Tuesday 2 July 2024**
- **Wednesday 3 July 2024**

Time – Anytime between 8am until 2pm

GEM will only need 30 mins to carry out the survey, so there will be little to no disturbance to you and your household.

Contact

Please confirm that a household member will be home to provide access on one of the dates above, by contacting us at:

- Call Westminster City Council (Housing) on 0800 358 3783.
Ask to speak to Resident Advocate Team or leave a message stating –
Confirming what date access can be provided.

Or

- Email the Resident Advocacy Team at
residentadvocates@westminster.gov.uk
Please quote reference **X253 - Brunel Estate Ventilation –**
Confirming the date that access can be provided.



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We will be happy to share any reports from the surveys with you if you would like.
Please let us know.

Thank you for your co-operation while these surveys take place.

Yours sincerely,

P Forrester

Paula Forrester

**Resident Advocate | Housing and Commercial Partnerships
Westminster City Council
City Hall
64 Victoria Street
London SW1E 6QP
0800 358 3783
www.westminster.gov.uk**