

Lindsay Jenkins, Resident Advocate
Westminster City Council
64 Victoria Street
London
SW1E 6QP

Reference: Martlett Court T154

Date: 10 May 2024

Dear Resident,

Martlett Court Major Works (project T154) – project update

As you may already be aware there was a Planning Sub Committee meeting on 30 April 2024 to consider an application for UPVC windows at Martlett Court. This application was refused.

Back in August 2023, the application for timber window replacement was agreed through Planning Sub Committee. Therefore, we will now proceed with the design and installation of new timber windows to all three blocks at Martlett Court.

United Living is our chosen contractor for the works, and they are now updating and finalising details around the specification, costs and programme for the project. This is incorporated into a document called the Service Provider Proposal which will come back to the project team in June.

When this has been agreed we will publish this document online so you can see and review the planned major works. This is likely to be during July.

We would also like to hold a residents' meeting to share this information where you will be able to see the detailed designs for all elements of the major works and ask any questions of both United Living and the project team.

Once the Service Provider Proposal has been agreed we will proceed to send out the Section 20 Notice of Estimates to all leaseholders at Martlett Court. There will then be a 35-day observation period for leaseholders to submit questions to the leasehold team.

The anticipated start on site date is October 2024, if for any reason the date changes, we will make sure you are updated.

Thank you for your feedback as part of the consultation on the window options and your patience while we considered both options.

If you have any questions, please call me on 0800 358 3783 and ask to speak to me, or email ljenkins1@westminster.gov.uk.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'LJ', with a small dot below the 'J'.

Lindsay Jenkins
Resident Advocate