

Interim Chief Executive: Darren Levy

Reply to: Jennifer Hay  
CityWest Homes  
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Date: 15 July 2013

Dear

**Wharncliffe gardens estate - Major works drop-in 25 July 2013, 5:30-7:30pm, and window surveys on 26 and 27 July 2013**

We are planning to carry out major works on the Wharncliffe gardens estate in 2014.

The refurbishment works (contract R103) include window, roof, brick and concrete repairs, upgrade of the door entry systems, replacement of communal entrance doors, repair of paved paths and car park areas, internal and external decorations, replacement of floor coverings, new emergency lighting, and replacement of front doors where necessary to meet fire regulations. These works are scheduled to start in February 2014.

The in-flat heating and hot water upgrade works (contract P133b) include the replacement of the existing in-flat hot water cylinders with a new heat interface unit, installation of new modern radiators and radiator control valves, and replacement of the communal heating pipes which will connect the communal boiler to the heat interface unit. These works are scheduled to start in April 2014.

Leaseholders will shortly be sent the section 20 notice of intention for these works.

We would like to invite you to a drop-in at Wharncliffe Gardens Community Hall, (below Birch Vale Court), Wharncliffe Gardens Estate, NW8 8UD on Thursday 25 July 2013 from 5:30pm to 7:30pm in order to discuss our proposals. Peter Chapman, asset strategy surveyor, Lee McCarthy, principal surveyor, Gavin Ridgewell, contract manager, and John Hayden, M&E team leader, and myself will be available to answer any questions.

If you would like to attend, please contact me on 020 7245 2534 in order to book a ten minute appointment.

Peter and Lee will also be carrying out further surveys of the windows on Friday 26 July and Saturday 27 July 2013 and we would like to arrange access to as many properties as possible. Please let me know if you will be able to provide access on either date.

Please let me know if you have any questions concerning these planned works.

Many thanks

*Jennifer Hay*

Jennifer Hay  
Resident engagement and consultation co-ordinator