

APPENDIX E:

Pre CoCP-Agreement

The Council provides a service in cases where planning permission has not yet been granted and/or where the developer would desire to have discussions and/or meetings about the content and requirement of CoCP documents prior to official submission of Appendix A. This service can be requested **only** by the developer or his nominated representative and an agreement has been signed and a fee paid before the service is delivered.

Package	Service provided	Chargeable hours (based on hourly rates)	Timescale
1	One desktop review of document (CMP) with regards to requirements of the CoCP and high-level written advice. This could include traffic arrangements, site access and egress and the use of the highway (skips, hoarding, etc). This does not include meetings or site visits.	Up to 4 hrs = £364	21 days
2	One desktop review of documents (SEMP) and site visit with an officer with regards to requirements of the CoCP. This could include noise and air quality requirements, traffic management and the use of the highway (skips, hoarding, etc). High level written advice of any key area of concern.	7 hrs = £636	28 days
3	Two desktop reviews of documents (SEMP) and site meetings / site visits with regards to requirements of the CoCP for sites which need considerable officer time. This could include noise and air quality requirements, monitoring requirements, traffic management, the use of the highway (skip, hoarding, etc) and other relevant topic. High level written advice of any key area of concern.	21 hours = £1,909	35 days

By signing this document, you are confirming that you are happy to pay the appropriate CoCP fees in cases where planning permission has not yet been granted and/or where you desire to have discussions and/or meetings about the content and requirement of CoCP documents prior to official submission of Appendix A.

I agree to pay Westminster City Council for officer time spent on the CoCP application process prior to official Appendix A submission, even if planning permission is not granted or if I decide to no longer pursue the planning permission application and/or works on site.

This form should be returned to the Council's Environmental Inspectorate Team at cocp@westminster.gov.uk

Please tick the package that you would like to purchase!

		Please tick
Package 1	4 hrs = £364	
Package 2	7 hrs = £636	
Package 3	21 hrs = £1,909	

NAME:.....

COMPANY:.....

Position:.....

ADDRESS:

Planning Reference:.....

Signed:.....

Dated:.....

On behalf of:.....

NOTICE: THIS IS A LEGALLY BINDING DOCUMENT

It creates a legally enforceable relationship between the above Signatory and Westminster City Council. It is essential that the person signing this document on behalf of the Developer has the authority to do so, thus creating legal obligations on behalf of the Developer