**Notice – Commencement of Works**

**Building Regulations 2010 (as amended)**

In accordance with [Regulation 16](https://www.legislation.gov.uk/uksi/2010/2214/regulation/16)(3C), anyone required by [Regulation 12](https://www.legislation.gov.uk/uksi/2010/2214/regulation/12) to give a building notice or an application for building control approval with full plans (Full Plans) to carry out building work shall give the council notice that the work has reached a stage where it can be regarded as commenced for the purposes of compliance with Regulation 46A. A ‘regarded as commenced’ notice must be given before the end of 5 days after the date the work reached a point where it is regarded as commenced.

Requirements of duty holders and their competence can be found in n [Part 2A of the Building Regulations 2010 (as amended)](https://www.legislation.gov.uk/uksi/2010/2214/part/2A).

**This notice must be provided no more than 5 working days after the date work was regarded as commenced**

**To be completed by the person carrying out the work**

|  |  |
| --- | --- |
| **Local Authority Application Number**  |  |
| **Location of the building work** |  |
| **Description of Works**  |  |
| **Date the work was regarded as commenced** | DD/MM/20YY  |
| **Name**  |  |
| **Address**  |  |
| **Contact Number** |  |
| **Email**  |  |
| **Signature**  |  |
| **Date** | DD/MM/20YY this should be no more than 5 working days after the date shown above |

**Note:**

1. In accordance with [Regulation 16(3E)](https://www.legislation.gov.uk/uksi/2010/2214/regulation/16), Westminster City Council may reject this notice if it considers the work cannot be regarded as commenced, i.e; the work does not appear to have reached one or more of the stages mentioned in [Regulation 46A(2), (3), or (4)](https://www.legislation.gov.uk/uksi/2010/2214/regulation/46A).

A rejection notice about ‘work regarded as commenced’ will be issued within four weeks of the date of this notice. If one is not given within that time, then the work is regarded as commenced.

Another ‘work regarded as commenced’ notice may not be given unless the reasons the council has explained in its rejection notice have been satisfied. Westminster City Council may also take steps, as it thinks appropriate, to check whether the work is to be regarded as commenced, which may include one or both of the following:

1. requiring information.
2. laying open of work for inspection.