



NON-MATERIAL AMENDMENT	
You will need to provide the documents and information below to support your application. If you do not, your application may be delayed, you may be asked to submit additional information, or it may be returned to you. We encourage you to submit all applications online via the planning portal .	
National Requirements - https://www.legislation.gov.uk/ukxi/2015/595/article/10/made	
Information Requirements	When required
1. Completed application form including description of proposal and non-material amendments sought	Required
2. Details of eligibility (interest in the land) and notice(s) served on those with an interest in the land	Required
3. The appropriate fee ¹	Required
Local Requirements	
Information Requirements	When required
Planning Statement.	May be required to explain the scope of changes and rationale for making them.
Plans and Drawings necessary to describe the proposal, including scale bar on all drawings to allow for electronic measurements to be made.	May be required depending on the proposal. Will be required if non-material amendment results in or requires physical alterations or land uses changes.

¹ See website advice: [Planning application fees](#)