WCCRGB

BUILDING CONTROL

Application No.

## Building Regularisation Application Form

#### Please read the attached notes before you fill in this form.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1 Applicant** | | | | | |
| Statement | I am submitting this application in line with The Building Act 1984, The Building Safety Act 2022, The Building Regulations 2010(as amended). | | | | |
| Name |  | | | | |
| Company /Organisation |  | | | | |
| Address |  | | | | |
|  | | | Postcode |  | |
| Email |  | | Telephone |  | |
|  | | | | | |
| **2 The building** | | | | | |
| Address of the building or site |  | | | | |
| What the building was used for prior to work |  | | Number of storeys (including basements) | |  |
| What the building is used for now |  | | Height of the building  (if you know) | |  |
|  | | | | | |
| **3 Unauthorised work** | | | | | |
| Description of the unauthorised work carried out | |  | | | |
| What is the floor area affected by the works? | | | (m2) | | |
| What is the estimated cost of the works? | | | £ | | |
| Date the works were carried out | | |  | | |
|  | | | | | |
| **4 Owner’s details** | | | | | |
| Name |  | | | | |
| Company /Organisation |  | | | | |
| Address |  | | | | |
|  | | | Postcode |  | |
| Email |  | | Telephone |  | |

City of Westminster BC02 (04/13) District Surveyors

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **6 Charges** | | | | | |
| Please show the amount of the application charge you have enclosed. | | |  | | |
| To pay by debit or credit card give the name and phone number of who we can telephone to take payment or to receive our BACS details give a contact email address | | |  | | |
| Person responsible for payment of inspection charge where relevant | | | | | |
| Name | |  | | | |
| Company /Organisation | |  | | | |
| Address | |  | | | |
|  | | | | Postcode |  |
| Email | |  | | Telephone |  |
|  | | | | | |
| **Declaration** | | | | | |
| This application is deposited in relation to the building work etc., as described above.  It is submitted in accordance with Regulation 18 and is accompanied by the appropriate charge.  I/we apply for Building Notice Acceptance as described on this form and as detailed on any supplementary documents. | | | | | Signature |
|  |
| On behalf of  (Insert applicants name where the declaration is made by an agent) |
|  |
| Date |
| \_ \_ : \_ \_ : \_ \_ \_ \_ |
| **Send the completed application and relevant plans to:** | | | | | |
| Email | districtsurveyors@westminster.gov.uk | | | | |
| Post | Building Control, 13th Floor, 64 Victoria Street, London, SW1E 6QP | | | | |

# 