



Tips to help you when moving home



City of Westminster

Moving home can be a stressful experience. To help make the process easier, we have produced a list of handy tips:

- book your removal company (if required) in advance
- look at local area information for your new address - you may need to register at a local GP, or school
- check your transport routes at your new address, e.g. bus and tube routes
- cancel any repeat deliveries that come to your current address and remember to change all your bills
- clearly label all your boxes by room. This will help you to get unpacked more quickly and easily
- pack your valuable documents where you can access them easily, as you may need to provide these to your new landlord or service providers
- ensure any repairs that are your responsibility have been completed at your old address
- ensure your garden is tidy and that all your belongings and rubbish have been removed from your old address so the area is ready for the new residents
- if someone is staying with you, inform them of the date you are leaving and ensure that they leave the property and return any keys to you prior to your move date
- inform Royal Mail if you want them to redirect your mail to your new address for a period of time - you can find out more details by contacting any post office
- contact your utility suppliers (gas, electricity and water) and give them your meter readings
- walk around the property and ensure that it is completely clear
- inform the Benefits Agency, Council Tax and / or Housing Benefit of your move and your new address if you are registered with any of these
- remember to give your keys back to your landlord within the time frame specified, as you could incur further rent charges if you fail to do so.

If you have any questions, please contact:

Westminster City Council

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