

Westminster City Council Permit Terms & Conditions

Qualification for a permit:

- Your sole or main home must be in a controlled parking zone (excluding residents of Crown or Royal Parks property) in the City of Westminster.
- We will not issue a permit to a resident of a permit-free development (unless you are able to claim exemption to the permit-free aspect of the property).
- If you are a resident of a Westminster housing estate, you can also apply for a zone A – G resident permit in addition to your specific estate permit for use in the respective zone outside of your estate.
- All documents must be at the same Westminster address.
- You must be the keeper of a vehicle that is solely driven by you and kept in Westminster.
- You can demonstrate the above by providing the proofs requested by the Council with your application form.
- We will not issue cover for vehicles that are not insured in Westminster and kept here.
- Each vehicle requires its own permit. An individual can apply for up to three permits for three different vehicles. Additional charges will apply for the second and the third permits per individual.

Resident Permit Terms and Conditions:

- A permit will be issued according to the parking zone you live in. Where the resident lives in Zone C/B1 the permit will be valid for Zone C, Where the resident lives in Zone B/C1 the permit will be valid for Zone B.
- The Council cannot guarantee a parking space will always be available to you.
- It is your responsibility to ensure that your vehicle is legally parked at all times.
- You must ensure that your permit is valid. There is no need for a physical, paper resident permit to be displayed.
- Your resident permit entitles you to park in “Resident Permit Holders Only” bays in the zone for which the permit is issued. It also entitles you to park in paid for parking bays in that zone without payment for the first and last hours of controls. Motorcycles can additionally park in motorcycle bays in all zones in Westminster.

- You must not park in suspended parking bays. This will result in enforcement action being taken. Where possible we will try to issue a warning on street in advance but in emergencies this may not be possible. Please do not leave your vehicle without checking it regularly, especially at the start of controlled hours each day at 8.30am. This is particularly important if you park in paid for parking bays for the first hour of each day. No advanced warning is given on these bays.
- The on-street resident permit is not valid on private housing estates, including council estates.
- Your vehicle must be able to fit within the markings of the parking place and be:
 - A passenger vehicle that does not exceed 6 metres in length and can carry no more than 13 people including the driver: or
 - A goods carrying vehicle that is no more than 2.44 metres (8ft) high; or
 - A motorcycle; or
 - An invalid carriage.
- You cannot park trailers or caravans, whether they are linked up to a vehicle with a permit or standing alone.
- Your vehicle must be roadworthy. Where a vehicle is considered as unroadworthy by the council the permit will be withdrawn without refund and enforcement action taken. Any cost incurred by the council will be passed on to the keeper of the vehicle.
- On occasion you may need to use a courtesy vehicle or hire/lease vehicle because your own is off the road. The Council can give temporary cover not exceeding 14 days at a time. A virtual Temporary Permit will be issued. There is a £10.00 charge for each temporary permit. A temporary permit cannot be reissued unless a further period of 14 days has elapsed.