



City of Westminster

Westminster City Hall,
64 Victoria Street,
London SW1E 6QP

For any further assistance, please contact:
Repa Khan - Resident Advocate

Email: rkhan@westminster.gov.uk

Tel: 0800 358 3783

Date: 28 November 2023

Dear Resident,

Major Works planned for John Aird Court (Project Y107)

We are writing to you update you about the major works programme due to take place at John Aird Court in 2024.

A reminder that the programme of works will include:

- External and internal refurbishment works and decorations
- New windows and private balcony doors
- Roof renewal - Ventilation works installation of extractor fans

For more information you can check the Client Brief in our website:

[John Aird Court refurbishment works \(project Y107\) | Westminster City Council](#)

Or scan the QR code below to see the Client Brief.



If you would like to be sent a copy of the Client Brief, please email at:
rkhan@westminster.gov.uk

Find out more about the new windows

A large part of the overall cost of the project is the installation of new windows. All residents will be given the opportunity to vote/choose the material of the frame (uPVC or Aluminium) and design of the new windows in a ballot.

For you to make an informed decision about which windows to vote for, we have been asked by residents and your councillors to provide more accurate information about the overall cost of the works.

Our major works contractor Axis will be obtaining quotes from different suppliers to provide more accurate costs of the new windows and total project. These costs will be included in the ballot due to take place in the New Year (2024).

Find out more – drop in session

If you would like to ask questions about the planned works or you would like to see a sample of uPVC and Aluminium windows, come along to our drop-in session:

Date and time: **Wednesday 6 December 2023 from 2:00pm to 7:00pm.**

Venue: **Residents meeting room, Block 107-115 John Aird Court.**

You will also be able to talk to members of our leasehold team and project team.

If you have any questions about the planned works then

For any other housing related issues or to seek urgent assistance with a repair:

- Call **0800 358 3783**
- Email housing.enquiries@westminster.gov.uk
- Online services at <https://www.westminster.gov.uk/housing/>

Yours sincerely,

Repa Khan

Resident Advocate

Housing and Commercial Partnerships